



Facility

Name: Rosa Otero **License Number:** 169979
Address: 505 Sky Tower St SW, Albuquerque, NM 87121
Phone: 5059039627 **Fax:** **E-mail:** rotero27@cnm.edu; rosieotero2015@gmail.com

License Information

Type: 2 Star Family Child Care Home **Status:** Licensed **Issue Date:** 11/19/2018 **Expiration Date:** 02/17/2019

Capacity

Over Age 2: 2 **Under Age 2:** 1 **Night Care:** 0 **Playground:** 0
Square Footage: 0

Census

Over 2: 1 **Under 2:** 4

Classrooms

Number of Classrooms: 1

Days and Hours of Operation

Monday 6:00 AM - 10:00 PM	Tuesday 6:00 AM - 10:00 PM	Wednesday 6:00 AM - 10:00 PM	Thursday 6:00 AM - 10:00 PM	Friday 6:00 AM - 10:00 PM
Saturday Closed	Sunday Closed			

Inspection

Date: 01/15/2019 **Time In:** 10:30 AM **Time Out:** 11:33 AM **Purpose:** Follow-up

Licensure

8.16.2.31 A Licensing Requirements *Not Inspected*

8.16.2.31 B Capacity of a Home **Non-compliance**

The group day care home exceeded the allowable number of children stated on the license by either total or age as evidenced by 5 children present.

Corrective Action Plan
The home will limit the number of children in care to the authorized capacity. Two children were picked up.

Regulation: 8.16.2.31.B.1. Date to be Completed: 01/15/2019

Administrative Requirements (*continued*)

8.16.2.31 C Incident Reporting Requirements

Not Inspected

Administrative Requirements

8.16.2.32 A Administrative Records

Non-compliance

The licensee does not have on file the following: an up to date disaster preparedness plan approved annually by the licensing authority. Provider will add individual plan for children with special needs and children with chronic medical conditions; accommodations of infants and toddlers.

Corrective Action Plan

All required items will be on file for review.

Regulation: 8.16.2.32.A.1.

Date to be Completed: 02/14/2019

8.16.2.32 B Mission, Philosophy and Curriculum Statement

Not Inspected

8.16.2.32 C Parent Handbook

Compliance

8.16.2.32 D Children's Records

Non-compliance

Of the 2 children's records reviewed, 1 is/are missing a list of people authorized to pick up the child and an authorization form signed by the parent or guardian. See Children's Records 8.16.2.32 form for the child(ren) with missing information and/or authorization.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.c.

Date to be Completed: 02/14/2019

Of the 2 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.2.b.

Date to be Completed: 02/14/2019

8.16.2.32 D Children's Records (continued)**Non-compliance**

Of the 2 children's records reviewed, 1 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.2.c.

Date to be Completed: 02/14/2019

Of the 2 children's records reviewed, 1 is/are missing a document giving the home permission to transport the child in a medical emergency and authorization for medical treatment signed by a parent or guardian. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.2.d.

Date to be Completed: 02/14/2019

Of the 2 children's records reviewed, 1 is/are missing a signed acknowledgement that the parent or guardian has read and understands the parent handbook. See the Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.k.

Date to be Completed: 02/14/2019

Of the 2 children's records reviewed, 1 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.2.a.

Date to be Completed: 02/14/2019

8.16.2.32 D Children's Records (continued)**Non-compliance**

There was no record of each child's arrival and departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of 4 children present none were signed in. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will maintain a record of the time any child arrived and left the home and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child.

Regulation: 8.16.2.32.D.1.i.

Date to be Completed: 02/14/2019

Of the 2 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.e.

Date to be Completed: 02/14/2019

8.16.2.32 E Personnel Records**Non-compliance**

The home does not have a record of the time the second care giver(s) arrived at and left work including breaks and lunch.

Corrective Action Plan

A record of the second care giver(s) work schedule will be maintained for review.

Regulation: 8.16.2.32.E.3.

Date to be Completed: 02/14/2019

8.16.2.32 F Personnel Handbook*Not Inspected***Personnel & Staffing****8.16.2.33 A Personnel and Staffing Requirements***Not Inspected***8.16.2.33 B Staff Qualifications and Training***Not Inspected***Services & Care of Children****8.16.2.34 A Guidance***Not Inspected***8.16.2.34 B Naps or Rest Period***Not Inspected***8.16.2.34 C Additional Requirements for Infants and Toddlers***Not Inspected*

Services & Care of Children *(continued)*

8.16.2.34 D Diapering and Toileting	<i>Not Inspected</i>
8.16.2.34 E Additional Requirements for Children with Special Needs	<i>Not Inspected</i>
8.16.2.34 F Night Care	<i>Not Inspected</i>
8.16.2.34 G Physical Environment	<i>Compliance</i>
8.16.2.34 H Social-Emotional Responsive Environment	<i>Compliance</i>
8.16.2.34 I Equipment and Program	<i>Not Inspected</i>
8.16.2.34 J Outdoor Play	<i>Compliance</i>
8.16.2.34 K Swimming, Wadding and Water	<i>Not Inspected</i>
8.16.2.34 L Field Trips	<i>Not Inspected</i>

Food Service

8.16.2.35 B Meals and Snacks	<i>Not Inspected</i>
8.16.2.35 C Menus	<i>Compliance</i>
8.16.2.35 D Kitchens	<i>Not Inspected</i>
8.16.2.35 E Meal Times	<i>Not Inspected</i>

Health & Safety Requirements

8.16.2.36 A Hygiene	<i>Not Inspected</i>
8.16.2.36 B First Aid Requirements	<i>Not Inspected</i>
8.16.2.36 C Medication	<i>Not Inspected</i>
8.16.2.36 D Illness and Notifiable Diseases	<i>Not Inspected</i>
8.16.2.37 A-G Transportation Requirements for Homes	<i>Not Inspected</i>

Buildings, Grounds & Safety

8.16.2.38 A Housekeeping	<i>Not Inspected</i>
8.16.2.38 B Pest Control	<i>Not Inspected</i>
8.16.2.38 C Mechanical Systems	<i>Not Inspected</i>
8.16.2.38 D Lighting, Lighting Fixtures and Electrical	<i>Not Inspected</i>
8.16.2.38 E Exits	<i>Not Inspected</i>
8.16.2.38 F Toilet and Bathing Facilities:	<i>Not Inspected</i>

Buildings, Grounds & Safety (continued)

8.16.2.38 G Safety Compliance *Not Inspected*

8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances *Not Inspected*

8.16.2.38 I Pets *Not Inspected*

Additional Comments

This is a follow up to the initial inspection.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Kia Kennedy*



Facility Representative: *Rosa Otero Ordonez*